



**OFFICE OF THE SPECIAL COMMISSIONER OF POLICE, WELFARE & ESTATE OVERSIGHT**  
OLD POLICE LINES COMPLEX, 5 RAJPUR ROAD, DELHI -110054  
Telefax No. 011-23946274 Email: splcp.welfare@delhipolice.gov.in

No.

/P.Sec. Spl CP Welfare & EOS dated Delhi the

**MINUTES OF THE MEETING HELD BY SPECIAL COMMISSIONER OF POLICE/WELFARE & ESTATE OVERSIGHT WITH THE ESTATE-CUM-WELFARE OFFICERS OF DELHI POLICE ON 19.09.2017 AT 1430 HOURS AT CONFERENCE HALL, PHQ.**

Spl. Commissioner of Police/Welfare & Estate Oversight, Delhi has held the meeting of Estate-cum-Welfare Officers of Delhi Police on 19.09.2017 at 1430 hours at Conference Hall, PHQ, Delhi. 43 officers attended the meeting. The following are the minutes of the meeting.

- 1) Spl CP Welfare & EOS has circulated a comparative chart of performance of various districts/units in regard to certain parameters of welfare administration and desired that DCsP may ensure improvement of performance.
- 2) Though the number of SMS alerts sent to personnel of welfare matters have crossed 1,10,000 in the month of August 2017, there is ample scope for improved coverage of all the 32 welfare related services listed in the SO Number 438/2015.
- 3) The monthly reports of Estate -cum- Welfare offices for the month of August have not been received in respect of following districts/units. DCsP concerned may ensure that their Estate-cum-Welfare officers pay regular visits to their colonies and hold meetings with the residents. The good work done on welfare front may be incorporated in the reports.
- 4) Yoga trainers have been provided to all districts and units. It may be ensured one Yoga camp is held in every district/unit every month. The ten welfare centres located in different colonies have also started yoga trainings for families of personnel.
- 5) Reports regarding the death of personnel in accidents and other situations are not being promptly received from districts/units. The 16 point proforma should invariably accompany such reports. Special attention should be paid to follow up action in regard to insurance cases in respect of accidental deaths.
- 6) There is some improvement in disposal of pension cases. At present 97 cases are pending. Out of 97 cases 65, relate to death of personnel in service. Proper coordination and communication with PAO is essential in speedier disposal of the same. DCsP are Chief Welfare Officers of their units/districts and as such they must closely monitor documentation in respect of death cases and give full support to the bereaved families. A very large number of pension revision cases are pending in districts/units. Given the vulnerability of old aged pensioners and their families, priority should be given for focussed attention on disposal of these cases through the PAOs concerned. A time bound action plan is to be made and reviewed by DCsP regularly with

their Estate-cum-Welfare officers. Commissioner of Police has desired that DCsP of districts/units should review welfare matters at the end of their periodical meetings with ACsP/SHOs/Inspectors. The Estate-cum-Welfare officers concerned should assist DCsP in this regard. Though some improvement is observed in regard to meeting of personnel by sub divisional/functional ACsP with their individual members once in a quarter. Some districts/units are required to comply with the same in letter and spirit. Commissioner of Police has desired that proper, constant and continuous communication with personnel should be maintained at all levels.

- 7) Functioning of Messes needs constant and close review by DCP. Qualitative improvements need to be undertaken on a sustained basis.
- 8) Sub divisional/functional ACsP should submit a monthly report to their DCsP on the functioning of Messes under their control.
- 9) DCsP may take steps for improving functioning of Gymnasiums and Recreational Rooms. New initiatives may be considered wherever possible. In regard to accidental death cases, close coordination with Axis Bank should be ensured. Victim's families should be given pro active support in documentation.
- 10) Minutes of Sampark Sabhas in many cases are not yet being routed through the concerned Joint CsP. This should be ensured.
- 11) While disposal of TA/DA cases is satisfactory, settlement of medical claims needs improvement. District/units should coordinate with Administration Branch in PHQ on a day to day basis. Administration Branch, PHQ may also review their pending cases and expedite action on the same.
- 12) A number of MACP cases are pending in various districts/units. By completing a preparatory work in advance and holding DPC on a regular basis, these cases can be disposed of in time. DCsP should regularly review progress in this regard.
- 13) DCP Welfare has briefed the members on the new activities undertaken by Police Families Welfare Society and the ten welfare centres and a need for districts/units to closely assist them in implementation of the same.

The meeting has ended with vote of thanks to the chair.

  
(Asif Mohd. Ali)

Dy. Commissioner of Police,  
Welfare, Delhi.

No. ~~3976-4064~~ SO/ Spl. CP/Welfare & EO dated Delhi, the 21/09 /2017.

Copy to:

1. SO to CP, Delhi for information of CP, Delhi.
2. All Spl. Commissioners of Police, Delhi.
3. All Jt. Commissioners of Police, Delhi.
4. All Addl. Commissioners of Police, Delhi.
5. All Districts/Units Dy. Commissioners of Police, Delhi.